



Uniform Policy and Dress Code

Audience:	Whole School
Approved:	Governing Body 12/09/2018
Other related policies:	PE kit and Non-Participation Policy
Policy owner:	T Freeman
Policy model:	Northfield St Nicholas
Review:	02 October 2018
Version number:	Version 1

AIMS

Through this policy we aim to:

- Ensure that the Northfield St Nicholas uniform and dress code policy and practice are understood by all stakeholders so that we can share and adhere to our common values and aims.
- Ensure that pupils comply strictly with the uniform and dress code policy.
- Ensure that parents and carers support this policy so that pupils are sent to school each day in the correct uniform, and they wear it correctly at all times.

Staff monitor and uphold our uniform and dress code policy as tutors, teachers and support staff.

PURPOSE

Our distinctive and smart Northfield St Nicholas uniform is a visual representation of some of our key values. We have high expectations for our pupils in their appearance, in the same way we do for their learning, work and behaviour. We treat all our pupils equally and a strict adherence to uniform ensures no pupil can be seen as dis/advantaged in any way. All pupils are expected to wear the full uniform correctly at all times, including whilst making their way to and from school, unless there is a medical reason supported by the doctor and discussed with the school in advance.

The school has ensured, through a procurement process, that the main items of uniform (such as the school jumper) are available at very good prices from our supplier and that parents/carers can obtain generic items of kit (such as grey trousers) from any high street shop or chain, as long as they comply strictly with the descriptions below (Appendix 1, Appendix 2). A hardship fund can be accessed to support families who need assistance (Appendix 3).

The school will ensure that uniform expectations are communicated through the sharing of its policy, visual guidelines and written guidelines; supported with media communication (school website, Facebook, etc.).

In accepting a place for a pupil at Northfield St Nicholas parents/carers are agreeing to our uniform policy and dress code.

IMPLICATIONS (Pupils, Staff, Parents, Governors)

Implications for Pupils:

Our pupils are our ambassadors and the community may make judgements about Northfield St Nicholas based on the appearance of our pupils. Pupils are therefore expected to wear our school uniform correctly at all times, including whilst making their way to and from school.

Pupils must not wear incorrect uniform at any point during the school day, or change items of clothing during the course of the day – this includes before and after school.

Exceptions:

Exceptions to this are: medical conditions or reasons, charity 'non uniform' days and some visits, enrichment days trips of fieldwork sessions.

Pupils may change into, and out of, trainers for physical play at lunch time and at the discretion of their teacher for break times.

Pupils are expected to take care of their uniform, equipment and kit, ensuring they look after it properly and do not lose items. It is important that each home setting checks every item is labelled clearly with their child's name.

Pupils must not only wear the correct uniform garments, but they must be worn correctly. In particular: shirts must be tucked in and the correct colour socks are worn. By September 2019 all pupils should wear the Northfield St Nicholas jumper that features the updated logo.

Non-compliance:

If correct uniform is not worn:

- Any pupil who is seen to be wearing incorrect uniform will be asked to wear the correct uniform. If they have those items on them they will be asked to change into them.
- In the absence of set uniform, the correct uniform will be issued to that child. The child will go to the The Link (Pastoral Support Room) and collect the correct items, change and wear them for the remainder of that day.
- The home setting will be notified of incorrect uniform on that day and asked to support their child so that they are compliant for the next day, or a reasonable amount of time as determined by the SLT.
- The uniform log book will be completed to log and highlight any reoccurring issues. Where appropriate financial assistance will be offered.
- Pupils who are wearing incorrect uniform garments, (including incorrect footwear) with regular and repeated disregard for the uniform rules will incur further consequences, i.e. time in the The Link (Pastoral Support Room) during class time or during break times, sent to Key Stage Leaders or Senior Leaders to explain the reasons for non-compliance, so that a resolution can be achieved.

Implications for Staff:

All staff are responsible for upholding our uniform policy and dress code. Pastoral staff, Key Stage Leaders, Senior Leaders and Class Teachers have a particular responsibility for checking pupil's uniforms on a regular basis and dealing immediately with any transgressions.

It is also essential that any failure by a pupil to comply with uniform expectations is followed up immediately and shared with the pastoral team and/or home setting.

In turn; our staff dress code applies to all staff.

Implications for Parents/Carers:

It is vital that parents and carers support the uniform policy to ensure pupils are sent to school each day in the correct uniform and that it is worn correctly.

It is helpful for parents and carers to work with their children so they develop a sense of pride in their uniform and care for it at all times.

It is the responsibility of the home setting to make sure that every item is labelled with the pupil's name.

In accepting a place for a pupil at Northfield St Nicholas parents/carers are agreeing to our uniform policy and dress code.

Implications for Governors:

Governors have a duty to ensure that the uniform and dress code policy is upheld and maintained by the School.

Other Documents Please refer to the Uniform List (Appendix 1) and Dress Code (Appendix 2) below.

RESPONSIBILITY FOR MONITORING

The Governors will review this policy on an annual basis with the DHT for Behaviour and Attendance.

Signed (Chair):	
Date:	

Uniform List (Appendix 1):

Guidelines Communicated with the Home Setting (letters):

I am writing to remind you about our uniform expectations and I look forward to seeing all children in the correct uniform _____.

It is vitally important that the children take pride in both the presentation of their work and also in their appearance. Our high expectations for your child's appearance are in line with our high expectations for their learning, work and behaviour. We expect all pupils to wear the correct uniform during the day and for their PE lessons.

School uniform provides consistency and a sense of belonging for all children in all year groups.

We expect all parents and carers to support their child to have the correct uniform as detailed below:

Girls' Uniform	Boys' Uniform
Black or grey trousers or shorts. (Leggings are not permitted).	Black or grey trousers or shorts
Black or grey skirt or pinafore dress. (A purple school summer dress may be worn in warmer weather)	White polo shirt or school shirt
White polo shirt or school shirt	Purple sweatshirt with the school logo
Purple sweatshirt or cardigan with the school logo	Black shoes (not trainers)
Black <u>flat</u> shoes (Not trainers, high heeled shoes or boots)	
Grey/black/white socks or grey/black tights to be worn. (No stripes, patterned, or sparkly garments)	
Girls' PE Kit	Boys' PE Kit
Red polo shirt	Red polo shirt
Black shorts	Black shorts
Trainers	Trainers
Plain Black Tracksuit (for outdoor PE for children from Years 3-6)	Plain Black Tracksuit (for outdoor PE for children from Year 3 upwards)

Dress Code Guidance:

Uniform:

- Shoes must not be canvas, or heeled. No industrial toe caps should be worn.
- Pupils are expected to wear their school jumpers in school, in particular during assembly. During hot weather pupils may remove them, as directed by the member of staff in charge of them.
- In the winter months wellington boots can be worn for the journey to and from school, pupils can change into shoes in school. Wellington boots can be worn during open play; particularly for nursery and reception children. Post October half term and up until the Easter break, pupils may wear plain black leather/leather type below the knee boots to school. Pupils must not wear suede, canvas, hug boot or above the knee boots.
- Skirt length should be on the knee and the skirt should be of a classic design e.g. 'A' line, box pleat or kilt. Skirts made of a stretch jersey material or very short skirts will not be permitted.
- Trousers should be tailored, stretchy lycra or denim style fabrics will not be allowed. Pupils must not wear trousers with very tight fitting legs, jeans, jeggings, jogging or tracksuits, pin-stripe and cords are not acceptable as an alternative to normal school trousers.
- Belts may be worn but they must be plain grey or black with no large or obtrusive buckles.

Birthdays:

- Full school uniform must be worn; birthday badges may be worn for this special occasion.

Jewellery:

- Pupils may wear one pair of small studs, one in each ear lobe only.
- The children are permitted to wear one watch to school; touch-screen smart watches with internet connection are not permitted.
- Pupils are NOT allowed to wear fashion jewellery, necklaces and bracelets are not allowed.
- No pupil will be allowed in class who in the Senior Leadership's judgement, has inappropriate jewellery.
- Jewellery that does not comply with these guidelines will be confiscated by staff and will need collecting from the office at the end of the school day by the pupil's adult.

Health & Safety:

- Hair should be tied back for school; hair can be a learning distraction or a health and safety concern during social play and in particular during PE lessons.

Make-up and hair styles:

- Nail varnish must not be worn to school. The home setting will be contacted to come into school and remove the nail varnish, or grant consent for the child/member of staff to remove it.
- Tattoos must not be worn to school. The home setting will be contacted to come into school and remove them, or grant consent for the child/member of staff to remove it.
- Hairstyles should not be excessive i.e. line work/shaving and no bright, unnatural colours are allowed.
- Small hair pieces may be worn: hair clips, bows, hair bands etc.
- No pupil will be allowed in class who in the Senior Leader's judgement has an inappropriate hairstyle or colour.

Replacement of garments:

- If, in our judgement, an item of uniform is damaged and unkempt a new one must be purchased by the home setting within a 48 hour period; in particular shoes during the end of the school year must be replaced.
- Uniform will be allocated to a child to wear for that school day in the absence of correct garments.
- Should a child refuse to wear the correct uniform, they will remain in the The Link (Pastoral Support Room) until they conform. Where appropriate the home setting will be contacted to enforce the school rules and expectations linked to school uniform.

Uniform List (Appendix 2):

Visual Guidelines Communicated with the Home Setting:



Please Get it Right!



Girls' Uniform

Black or grey trousers or shorts (leggings not permitted)

Black or grey skirt or pinafore dress (A purple school summer dress may be worn in warmer weather)

White polo shirt or school shirt

Purple sweatshirt/ cardigan with the school logo

Black flat shoes (not trainers or high-heeled shoes or boots)

Grey, black or white socks or black/grey tights



Boys' Uniform

Black or grey trousers or shorts

White polo shirt or school shirt

Purple sweatshirt with the school logo

Black shoes (not trainers)

PE Kit

Red polo shirt

Black shorts

Trainers

Tracksuit (for outdoor PE year 3-6)

Hair tied back

No jewellery for P.E



Take Pride in your School Uniform form

It is essential that the children take pride in both the presentation of their work and also in their appearance. We expect all pupils to wear the correct uniform during the day and for P.E lessons on/off site. School uniform provides consistency and a sense of belonging for all children in all year groups.

If you are having financial difficulties organising uniform we are happy to support you and your child, please contact the school.

Hardship Funding (Appendix 3):

Application for and assistance: