



# Northfield St. Nicholas Primary Academy

St Margaret's Road, Lowestoft, Suffolk, NR32 4HN

☎: 01502 563528

✉: [office@nsnacademy.com](mailto:office@nsnacademy.com)

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Headteacher: Mr. I. W. Owens



Deputy Headteacher: Mrs. J. Catchpole

Deputy Headteacher: Mrs. T. Freeman

18<sup>th</sup> September 2019

## Important library information and new charges

We have made some important changes to how we run our school library. Please read the information below and sign and return the form by Friday 27<sup>th</sup> September.

How it works:

- Books can be borrowed for 14 days. One book allowed for EYFS and KS1, 2 books for KS2.
- If the book has not been returned after 14 days, a reminder will be given to the child's class teacher.
- If the book does not get returned, a reminder letter will be sent to the parent.
- If the book still isn't returned, we would ask you to pay the set £5 fee for a replacement. This will allow the library to maintain a healthy stock of reading material. If you do not want to pay for any replacements due to loss or damage, then your child will still be issued a book, however, they will have to keep it in school at all times.

Please check your child's newsletter for their library day and make sure they have their book on that day. Everyone gets the chance to change their book once a week with their class.

I agree to my child(ren) taking a library book home and understand there is a £5 fee if the book is lost/damaged.

I do not wish for my child(ren) to take library books out of school

Name of Child 1: \_\_\_\_\_ Class: \_\_\_\_\_

Child 2: \_\_\_\_\_ Class: \_\_\_\_\_

Child 3: \_\_\_\_\_ Class: \_\_\_\_\_

Name of Parent/Carer: \_\_\_\_\_ Parent/Carer signature: \_\_\_\_\_

LOOK SMART, THINK SMART, BE SMART.

The Northfield St Nicholas way |

Learning Leadership Enjoyment Responsibility Inspiration Inclusion Integrity





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