



# Northfield St. Nicholas Primary Academy

St Margaret's Road, Lowestoft, Suffolk, NR32 4HN

☎: 01502 563528

✉: [office@nsnacademy.com](mailto:office@nsnacademy.com)

🌐: [www.nsnacademy.com](http://www.nsnacademy.com)



Headteacher: Mr. I. W. Owens

Deputy Headteacher: Mrs. J. Catchpole

Deputy Headteacher: Mrs. T. Freeman



Monday 2nd December 2019

Dear Parent/Carer,

As you will be aware, your children come to school to learn and to be safe, this is absolutely our priority. You will be pleased to hear that over the last six months we have been improving our safeguarding policies and practices at Northfield; including the 'Lockdown Procedure'.

We are now at a stage where we would like to practise our 'Lockdown Drill' in the same way we practise our 'Emergency Exit Drill'. It is important that we all understand that we have systems in place so that if there is an external or internal incident, which has the potential to pose a threat to the safety of staff and children at Northfield, we all know how to respond. In this respect a lockdown practise is the opposite to the emergency exit; i.e. it is safer to keep the children inside the school than take them outside.

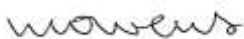
As a school we have opted to have two levels of lockdown:

|   |   |  |
|---|---|--|
|   | <p><u>Level 1: Amber Lockdown:</u></p> <p>An amber lockdown is for incidents where there has been a disturbance in the community. This could be a flood, smoke plume or a fire; sometimes the school site is used for the air ambulance to land. This means lessons continue inside for the children because taking them outside could cause risk.</p>  | <p>Response: Precautionary measure</p> <p>School life continues as normal inside the building.</p>   |
|  | <p><u>Level 2: Red Lockdown:</u></p> <p>A red lockdown is for incidents where there has been a disturbance on the school site. This could be a dangerous roaming animal or linked to an unexpected intruder; we have covered lots of safeguarding themes in our weekly PSHE lessons this term on 'stranger-danger' in the lead up to this practise.</p> | <p>Response: Immediate threat</p> <p>School life is altered in response to the incident present, where children stay in their classrooms and remain low and quiet.</p> |

Our ultimate goal is to teach the children how to keep calm and stay safe in all types of situations.

Please do have a conversation with your child/children about how the practise went this week, so you understand how they responded

Yours sincerely,



Mr I.W.Owens, Mrs J. Catchpole and Mrs T. Freeman.

Senior Leadership Team.

LOOK SMART, THINK SMART, BE SMART.

The Northfield St Nicholas way !

Learning Leadership Enjoyment Responsibility Inspiration Inclusion Integrity

